

**ACCESS FORM REQUEST**

**ENABLE\*** (NEW USER, RETURN FROM WORK LEAVE)

**DISABLE** (USER GOING ON TEMPORARY LEAVE)

**REVOKE** (USER LEAVING PERMANENTLY)

START DATE: DD/MM/YYYY

STOP DATE: DD/MM/YYYY

**IDENTIFICATION \*MANDATORY\***

FIRST NAME		BUSINESS PHONE NUMBER	
LAST NAME		OFFICE	
BIRTH DATE		MOTHER'S FIRST NAME	
EMAIL ADDRESS			

**OCCUPATION \*MANDATORY\***

<input type="checkbox"/>	MANAGER	<input type="checkbox"/>	ADVISOR
<input type="checkbox"/>	ADMINISTRATIVE STAFF	<input type="checkbox"/>	ADVISOR ASSISTANT

*PLEASE COMPLETE THIS SECTION IF YOUR OCCUPATION IS **MANAGER** OR **ADMINISTRATIVE STAFF***

**MGA - OFFICE - ACCESS**

WEBI <a href="http://www.webi.ca">www.webi.ca</a>	OFFICE CODE(S):	<input type="checkbox"/>	OTHER (SPECIFY):
	<input type="checkbox"/> COMPENSATION STATEMENT	<input type="checkbox"/>	SPECIAL INSTRUCTIONS:
	<input type="checkbox"/> CLIENT'S PORTFOLIOS		
<input type="checkbox"/> PENDING BUSINESS			

*PLEASE COMPLETE THIS SECTION IF YOUR OCCUPATION IS **ADVISOR** OR **ADVISOR ASSISTANT***

**ADVISOR ACCESS**

WEBI <a href="http://www.webi.ca">www.webi.ca</a>	REP CODE(S):	<input type="checkbox"/>	SEG FUND CODE(S):
	<input type="checkbox"/> COMPENSATION STATEMENT	<input type="checkbox"/>	SPECIAL INSTRUCTIONS:
	<input type="checkbox"/> CLIENT'S PORTFOLIOS		
<input type="checkbox"/> PENDING BUSINESS			

\_\_\_\_\_  
 USER SIGNATURE

\_\_\_\_\_  
 USER'S SIGNING AUTHORITY SIGNATURE

\_\_\_\_\_  
 DATE DD/MM/YYYY

RESET